

Registry

ADM-544

14 February 1964
DD/S&T 0559-64

MEMORANDUM FOR: Chief, Logistics Services Division/OL
ATTENTION : Chief, Telephone Branch
SUBJECT : Sterile Telephone Installation - 2E19

1. It is requested that an unlisted Virginia telephone with two extensions be installed in Room 2E19 in accordance with the attached print.

2. This telephone will be used by our Senior Logistics Officer to contact commercial vendors regarding contractual and procurement matters wherein Agency interest cannot be revealed. Furthermore, this phone will be used to complete telephone calls from Agency personnel located on the west coast who are unable to contact our Senior Logistics Officer through the identification of the Agency switchboard.

3. The above installation should be coordinated with the Administrative Staff/DD/S&T move from GH19 to 2E19.

4. For additional information or assistance regarding this matter, contact [REDACTED] on extension 4244.

25X1A9a

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[REDACTED]
Chief, Administrative Staff
Deputy Director
(Science and Technology)

Attachment

Distribution:

orig. & 1 - addressee
1 - [REDACTED] 25X1A9a
✓ 2 - DD/S&T Registry
1 - Logistics Chrono

~~SECRET~~

